

GERMOE PARISH COUNCIL

www.germoeparishcouncil.org.uk

April 25, 2023

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman
Clerk to the Council
Chy Lean
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Mawgan
Helston
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You are hereby summonsed to attend the Annual Meeting of Germoe Parish Council in **Balwest Methodist Schoolroom** on Thursday May 4, 2023. This will immediately follow the Annual Parish Meeting and will be for the purpose of transacting the following business.

C.F.P. Chapman

AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **APOLOGIES FOR ABSENCE**
- 4 **DECLARATIONS OF INTEREST**
 - a) in items on the agenda
 - b) of gifts (received as a result of being a member of the Council) of a value greater than £25
- 5 **CONFIRMATION OF THE MINUTES OF THE LAST MEETING**
- 6 **MATTERS ARISING AND NOT COVERED IN THIS AGENDA**

It should be noted that no decisions may be made under this heading
- 7 **PUBLIC PARTICIPATION**
- 8 **CORNWALL COUNCILLOR'S COMMENTS**
- 9 **ELECTION OF VICE-CHAIRMAN**
- 10 **STANDING ORDERS**

To re-adopt Germoe Parish Council's Standing Orders (last substantially revised in June 2018)
- 11 **FINANCIAL REGULATIONS**

To re-adopt Germoe Parish Council's Financial Regulations (last substantially revised in October 2018)
- 12 **RISK DOCUMENT**

To re-adopt Germoe Parish Council's Risk Assessment Document (last reviewed in June 2021)
- 13 **ELECTION OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
 - i) Bank signatories
 - ii) Financial Scrutineer
 - iii) Notice-boards
 - iv) Footpaths and bridleways
 - v) Planning
 - vi) Helston and the Lizard Community Area Partnership Meeting
 - vii) Germoe School
 - viii) Press Liaison
 - ix) Defibrillators

14 PARISH COUNCIL MATTERS

To appoint the Internal Auditor for the year to March 31, 2024

16 PARISH MATTERS

Projects within the Parish

To consider whether or not there are currently any small capital projects within the parish which the Parish Council might undertake

17 PLANNING

To make observations on planning applications including the following

PA23/02285 Mr D.Fryer – Listed Building Consent:- Install electric vehicle (EV) charge point – Larkspur Cottage, Germoe Lane.

PA23/02828 Miss G.White – Erection of local needs dwelling and installation of septic tank without compliance with condition 1 (approved plans) of decision notice PA08/00346/F dated 29.04.2009 and PA22/01460 dated 11/05/2022 – Nettle Cottage, Germoe.

PA23/03175 Mr Taylor – Non-material amendment in relation to decision notice PA21/12500 dated 29/04/2022 for reduction in length of the extension – Bowji Barn, Great Work.

Decisions received from the Planning Authority

PA23/01650 APPROVED – Replacement of the existing roof tiles, rooflights; addition of two sun-tunnel with extension to create a 20cm overhang; add external wall insulation and white horizontal concrete wood-effect cladding boards, remove existing chimneys and replace with a single flue on the south-east end; raise existing flat roofs to accommodate insulation – Quilkyn Hollow, Tresowes

PA23/01701 APPROVED – Proposed extension and annex – Tremorvu Holidays, Tresowes Hill, Ashton

18 GERMOE PARISH COUNCIL'S INSURANCE POLICY

To review the terms of Germoe Parish Council's Insurance Policy and to consider an invitation from BHIB to purchase insurance cover with Aviva through the firm in the sum of £368.92

19 FINANCE

To consider a request for a financial contribution towards the coronation celebrations on the green.

To note the internal auditor's annual report on Germoe Parish Council's financial statements for the year April 1, 2022 to March 31, 2023

Members to declare all conflicts of interest with BDO LLP (the external auditors).

To approve the Statement of Assurance

To receive the accounts for the year April 1, 2022 – March 31, 2023

To consider a resolution that Germoe Parish Council, having a turnover for the year 2022 – 2023 of less than £25,000 should declare that it is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015. (This means that the Internal Auditor's report alone is sufficient for the Year's accounts to be signed off. There is no requirement for a Limited Assurance Review to be undertaken.)

To approve payment of invoices received including the following

	GROSS	VAT
J.P.Richards (internal auditor)	£ 165.00	
Colin Chapman		
Salary (April)	£ 277.21	
telephone	£ 20.60	
office expenses	£ 22.88	
Travelling	£ 10.00	
use of home as office	£ 20.00	
	total	£ 350.69

To note the following receipts

Precept 1st instalment £ 6,250.00

20 REPORT OF CLERK AND CORRESPONDENCE

21 MEMBERS' QUESTIONS

22 CHAIRMAN'S COMMENTS

23 MATTERS FOR INCLUSION AT FUTURE MEETINGS

DATE AND TIME OF NEXT MEETING

Thursday June 1, 2023 at 7.00pm in Balwest Methodist Schoolroom.