Germoe Parish Council. Neighbourhood Priority Statement

NPS Steering Group 6th August 2026. Present JG, VM, KD, GB.
Minutes and Actions

1. Progress on Agreed Actions from 9th July meeting:

Agreed Action	Progress and Action
1. NPS provided material: Members will familiarise themselves with the Parish data provided by NPSCC and the NPS model template and look at the draft NPS statements from the pilot exercise.	1. Accessing the Members Area of GPC website. Action: VM and JG to contact Hugo Fox to obtain password. 2. KD to liaise with AW to obtain more information on those in Germoe requesting help from HomeChoice
2, Let's Talk questionnaire: Encouraging questionnaire completion:	
a. KD will draft letter to residents introducing them to the NPS and the Let's Talk survey.	Achieved. KD prepared the letter and Alec (Clerk) printed and distributed to SG members.
b. JG/VM will distribute introductory letter to residents in Trewithen Terrace, Trennel, and Boscreege	Achieved. Members agreed to remind residents if the opportunity arises.
c. KD will collect names and contact details of residents in Tresowes Hill and Balwest.	GB to post leaflets in Balwest.
d. GB will collect email addresses in and around Germoe Village in order to send out NPS information GB will try to establish contacts in Tresowes.	GB decided to follow other members and distribute leaflets by hand. Germoe village and A394 delivered. GB has made contact with Tresowes, resident who has kindly offered to help leaflet distribution. GB and DW to share the leaflet delivery.

e. Members agreed that for those who complete the questionnaire on paper that, to ensure confidentiality, the Parish Clerk will manage the process.	Agreed. Print version available on CCNPS link.
3. Steering Group Terms of Reference and membership: Members agreed broadly to adopt the CC template but not to have a dedicated Secretary for cost reasons. We would invite others to join the Steering Group or to help in particular working groups.	KD to make final check for approval. Adopted Lanner Terms of Reference at full council meeting on 23rd July. Some positive responses from residents to be followed up.
4. GB will ask the NPS team what advice will be given on analysing the data from the questionnaires at the next on-line training session.	Some information available from NPS team on their link. Awaiting next training session on 12th August.
5. Members will build a register of businesses based in the Parish.	GB started the list and shared with members.

2. Next Actions:

Attend Training session on Understanding Your Place 12th August . Prepare questions	GB to ask about survey analysis by postcode and the definition of a business to include in information collection and analysis.
Discuss content of initial engagement survey and methods of engagement	Members to consider before next meeting a plan for public meetings to gather information.
Germoe School liaison and support	Members to make contact with School in the Autumn 2026
Agree focus and membership of working parties.	Members to consider GB's prposal for Working Party focus and membership for next meeting.
Next Meeting Thursday 17th September 7pm	