

GERMOE PARISH COUNCIL

www.germoeparishcouncil.org.uk

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Minutes of the Annual Meeting of Germoe Parish Council held on Thursday May 5, 2016 immediately following the Annual Parish Meeting in Balwest Methodist Schoolroom.

Present: Cllr S.Geake (Chairman) Cllr Mrs G.Praed
Cllr D.Blencowe Cllr J.Taylor
Cllr W.Dear
Cllr Mrs K.Doeser Mr C.Chapman (Clerk)

Visitor: Mr Francis and two others.

1 ELECTION OF CHAIRMAN

Cllr Geake proposed, Cllr Blencowe seconded, all others in favour that Cllr Mrs Doeser be elected to the Chair of Germoe Parish Council for the year 2016 – 2017.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Mrs Doeser read aloud and signed the statutory Declaration of Acceptance of the Office of Chairman of Germoe Parish Council for the year 2016 – 2017 in the presence of the Clerk and the Council.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from CCllr Keeling.

4 DECLARATIONS OF INTEREST

in items on the agenda

There were no declarations of interest in any items on the agenda.

of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts relating to membership of the Council of a value greater than £25.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Mrs Praed proposed, Cllr Blencowe seconded, Cllr Dear and Cllr Geake being absent from the last meeting abstained, all others in favour that the minutes of the meeting held on Thursday April 7, 2016 are a true record and the Chairman signed them as such.

6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

There were no matters arising.

7 PUBLIC PARTICIPATION

Members noted concerns about possible future development at West Point and the proposal to fell the Beech tree at the same address.

8 CORNWALL COUNCILLOR'S COMMENTS

Through the Clerk, CCllr Keeling reported that

- there was a lively debate at a recent meeting of the Full Council concerning the government's plan to force academies on schools, which proposal means that the government and not the local authority will be responsible for running our schools
- he meets regularly both with the new CEO Kate Kennally and with the leader of the council John Pollard to discuss whether or not the council is achieving decent and meaningful outcomes for all our residents and how these can be measured to enable services to be delivered better
- he has been trying trying to sort out a number of matters within the Ward which have been passed on to him by Parish Councils and local people. Enforcement matters are a never ending source of irritation to our

Chairman's initials.....

communities and he assures members that they are being looked at by our officers who will report back to him in the due course of time

- at Praa Sands, Cormac Structures are looking at bringing forward a future-proofed design for the steps leading onto the beach. He is presently awaiting a design and price.

9 ELECTION OF VICE-CHAIRMAN

Cllr Geake proposed, the Chairman seconded, all others in favour that Cllr Blencowe be elected to be Vice-Chairman of Germoe Parish Council for the year 2016 – 2017.

10 STANDING ORDERS

Cllr Geake proposed, Cllr Blencowe seconded all others in favour that Germoe Parish Council should re-adopt Standing Orders as last substantially revised in November 2013.

11 FINANCIAL REGULATIONS

Cllr Blencowe proposed, Cllr Taylor seconded all others in favour that Germoe Parish Council should re-adopt Financial Regulations as last substantially revised in November 2014.

12 RISK ASSESSMENT DOCUMENT

Cllr Blencowe proposed, Cllr Geake seconded all others in favour that Germoe Parish Council should re-adopt the Risk Assessment document as first adopted in March 2015.

13 ELECTION OF COUNCILLORS TO POSTS OF RESPONSIBILITY

Bank signatories

It was agreed that Cllr Blencowe, Cllr Mrs Doeser and Cllr Geake should continue to act as signatories for Germoe Parish Council's bank account.

Financial Scrutineer

It was agreed that Cllr Blencowe should continue to scrutinise the accounts on a quarterly basis.

Notice-boards

It was agreed that the following Councillors should be responsible for the following notice-boards

Balwest	Cllr Blencowe
Great Work	Cllr Mrs Praed
Nevada House	Cllr Mrs Doeser
Germoe	Cllr Dear
Newtown	Cllr Geake
Tresowes Green	Cllr Taylor

Footpaths and bridleways

It was agreed that Cllr Dear and Cllr Mrs Praed should be responsible for footpaths and bridleways.

Planning

It was agreed that Cllr Geake should, in the first instance, continue to be responsible for planning observations.

Helston and the Lizard Peninsula Community Network Panel

It was agreed that Cllr Mrs Doeser should continue to represent Germoe Parish Council at meetings of the Helston and the Lizard Peninsula Community Network Panel.

Germoe School

It was agreed that the school authorities should be consulted about this appointment..

Press Liaison

It was agreed that Cllr Blencowe should continue to act as the Press Liaison Officer.

14 PARISH COUNCIL MATTERS

Appointment of the Internal Auditor for the year to March 31, 2017

Cllr Geake proposed, Cllr Blencowe seconded and it was agreed that Mr J.P.Richards (formerly Kerrier District Council's Senior Auditor) should continue to act as Germoe Parish Council's internal auditor.

15 PARISH MATTERS

A defibrillator for Germoe Churchtown

Following discussion, Cllr Taylor proposed, Cllr Mrs Praed seconded, all others in favour that a defibrillator and exterior use cabinet should be purchased and sited in Germoe Churchtown. The Clerk was asked to seek Community Chest funding from Cllr Keeling to help with the costs involved in this project.

Chairman's initials.....

Projects within the Parish

Members were again asked to identify small capital projects within the parish which the Parish Council might undertake. Cllr Geake stated that he is pursuing the re-building of the west wall of the adit.

16 PLANNING

To consider the following planning applications

PA16/02249 Mr P.McLelland – Pollarding of Ash tree – Rowan House, Tresowes Hill. Cllr Geake proposed, Cllr Taylor seconded all others in favour that Germoe Parish Council should return this application marked *Germoe Parish Council makes no observations.*

PA16/03755 Mr C.Hale – Felling of a Sycamore and Beech – West Point, Tresowes Hill. Cllr Geake proposed Cllr Taylor seconded all others in favour that Germoe Parish Council should return this application marked *Germoe Parish Council notes that the Beech tree is an indigenous species within a Conservation Area and suggests that the creation of a Tree Preservation Order may be in order.*

To note the following planning application decisions

PA16/0104 REFUSED – Erection of dwelling and associated works – Land adj to Hillside, Tresowes Hill – *noted*

PA16/01226 APPROVED – Construction of a small outbuilding to house garden maintenance equipment – Outbuilding, Tresowes, Ashton – *noted*

17 GERMOE PARISH COUNCIL'S INSURANCE POLICY

Members reviewed the terms of Germoe Parish Council's Insurance Policy which, with a policy excess of £250, insures the following

Mandatory cover

Public liability	£10,000,000
Employers Liability	£10,000,000

Legal Liabilities

Money	
non-negotiable	£ 250,000
negotiable	£ 1,000
Fidelity guarantee	£ 150,000
Commercial legal protection	£ 100,000
Officials' indemnity	£ 500,000
Hirers' liability	£ 5,000,000

Optional cover

Libel and slander	£ 250,000
Property damage (War Memorial)	£ 6,357.52
Property damage notice boards at Great Work, Nevada House, Balwest and Churchtown	£ 4,863.81

Also included in the cover at no extra charge to the premium are the following

Hirers' Liability	£ 5,000,000
Keyman Cover	£ 400.00 per week (max 26 weeks)
Personal accident (16-80)	
capital benefit	£ 50,000
temporary total disablement (per week)	£ 200.00

Additionally, when on Parish Council business, all volunteers are automatically covered

Cllr Blencowe proposed, Cllr Mrs Praed seconded all in favour to insure Germoe Parish Council through Aviva and to pay the premium demanded of £276.49.

Members noted that Germoe Parish Council will self-insure all its assets other than the War Memorial and the notice-boards at Great Work, Germoe Churchtown, Bal West and Nevada House during the year to May 31, 2017.

18 FINANCE

The Clerk presented Councillors with a statement of Germoe Parish Council's financial position as at May 5, 2016. A copy of that statement is attached to these minutes.

Members considered a request from St Germoe PCC for financial help towards the maintenance of the churchyard. Cllr Blencowe proposed, Cllr Mrs Doeser seconded all others in favour, that the sum of £300.00 should be forwarded to St Germoe PCC (Section 214(6) of the Local Government Act 1972).

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Parish Councillors considered the Statement of Assurance required for the Annual Return for the year ended March 31, 2016. Cllr Blencowe proposed, Cllr Taylor seconded, all others in favour that Germoe Parish Council should answer "Yes" to each of the questions posed by the Statement of Assurance which forms part of the Annual Return for the year ended March 31, 2015.

The Clerk reported that Mr Peter Richards, Germoe Parish Council's Internal Auditor, has signed off the Annual Return for the year to March 31, 2016 making no comments, observations or suggestions.

The Clerk presented the accounts for the year April 1, 2015 – March 31, 2016. Cllr Blencowe proposed, Cllr Mrs Praed seconded, all others in favour that Germoe Parish Council accepts the accounts for the year April 1, 2015 – March 31, 2016.

The following accounts were presented for consideration:

	GROSS	VAT
J.P.Richards (Internal Audit)	£ 145.25	
Gas for Beacon	£ 15.49	
Colin Chapman		
Salary (April)	£ 219.11	
travelling	£ 37.00	
telephone	£ 20.06	
office expenses	£ 81.62	
use of home as office	£ 20.00	
	total	£ 377.79

Cllr Taylor proposed, Cllr Mrs Praed seconded, all in favour that the above two accounts be paid.

The following receipts were noted

HM Revenue & Customs (VAT refund)	£ 755.12
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19 REPORT OF CLERK AND CORRESPONDENCE

Correspondence

Clerks and Councils Direct newsletter – *noted*

20 MEMBERS' QUESTIONS

Members noted that two of the acorns on the new rope banister beside the steps down into the quarry on the way to the War Memorial have broken off and that the metal work remaining presents a danger to walkers. The Clerk undertook to arrange for this hazard to be removed or repaired.

12 CHAIRMAN'S COMMENTS

The Chairman thanked member for their confidence in her. She further thanked Cllr Geake and Cllr Taylor who between them had organised the Queen's Birthday beacon firing.

22 MATTERS FOR INCLUSION AT FUTURE MEETINGS

No matters were tabled for inclusion in future meetings.

DATE AND TIME OF NEXT MEETING

Thursday June 2, 2016 at 7.00pm in Balwest Methodist Schoolroom.

Signed.....

Dated.....

Chairman's initials.....