

# GERMOE PARISH COUNCIL

www.germoeparishcouncil.org.uk

May 11, 2017

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman

Clerk to the Council

Chy Lean

St Keverne Road

Mawgan

Helston

TR12 6AY

telephone 01326 221648

You are hereby summonsed to attend the Annual Meeting of Germoe Parish Council in Balwest Methodist Schoolroom on Thursday May 11, 2017 at 7.00pm for the purpose of transacting the following business.

C.F.P. Chapman

## AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **APOLOGIES FOR ABSENCE**
- 4 **DECLARATIONS OF INTEREST**
  - a) in items on the agenda
  - b) of gifts (received as a result of being a member of the Council) of a value greater than £25
- 5 **CONFIRMATION OF THE MINUTES OF THE LAST MEETING**
- 6 **MATTERS ARISING AND NOT COVERED IN THIS AGENDA**

It should be noted that no decisions may be made under this heading
- 7 **PUBLIC PARTICIPATION**
- 8 **CORNWALL COUNCILLOR'S COMMENTS**
- 9 **ELECTION OF VICE-CHAIRMAN**
- 10 **STANDING ORDERS**

To re-adopt Germoe Parish Council's Standing Orders
- 11 **FINANCIAL REGULATIONS**

To re-adopt Germoe Parish Council's Financial Regulations
- 12 **RISK DOCUMENT**

To re-adopt Germoe Parish Council's Risk Assessment Document
- 13 **ELECTION OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
  - i) Bank signatories
  - ii) Financial Scrutineer
  - iii) Notice-boards
  - iv) Footpaths and bridleways
  - v) Planning
  - vi) Helston and the Lizard Community Network Panel
  - vii) Germoe School
  - viii) Press Liaison

**14 PARISH COUNCIL MATTERS**

To appoint the Internal Auditor for the year to March 31, 2018

**15 PARISH MATTERS**

**CALC**

To consider an invitation to join the Cornwall Association of Local Councils in the sum of £204.85 + VAT

**Projects within the Parish**

To consider whether or not there are currently any small capital projects within the parish which the Parish Council might undertake

**16 PLANNING**

**To make observations on planning applications received and to note decisions received**

**17 GERMOE PARISH COUNCIL'S INSURANCE POLICY**

To review the terms of Germoe Parish Council's Insurance Policy and to consider an invitation from Came and Company to renew insurance cover with Aviva in the sum of £288.46

To note the fact that assets belonging to Germoe Parish Council other than the War Memorial and the notice boards at Great Work, Nevada House, Balwest and Churchtown are self-insured.

**18 FINANCE**

To receive a request from St Germoe PCC for financial help towards maintenance of the churchyard and the green

To approve payment of invoices received including the following

	<b>GROSS</b>	<b>VAT</b>
Colin Chapman		
Salary (April)	£ 223.57	
travelling	£	
telephone	£ 20.82	
office expenses	£ 56.75	
use of home as office	£ 20.00	
	total	£ 321.14

To note the following receipt

CC Precept (1 <sup>st</sup> instalment)	£ 4,500.00
CC CTS grant (1 <sup>st</sup> instalment)	£ 115.53
HM Revenue and Customs (refund of VAT)	£ 1,075.40

**19 REPORT OF CLERK AND CORRESPONDENCE**

**20 MEMBERS' QUESTIONS**

**21 CHAIRMAN'S COMMENTS**

**22 MATTERS FOR INCLUSION AT FUTURE MEETINGS**

**DATE AND TIME OF NEXT MEETING**

Thursday June 1, 2017 at 7.00pm in in Balwest Methodist Schoolroom.

# GERMOE PARISH COUNCIL

May 5, 2017

Items in addition to those published on the formal Agenda which may or may not be contentious.

**16 PLANNING**

**To make observations on planning applications received and to note decisions received**

PA17/03536 Mr and Mrs J.Beedle – 2 new dwelling houses and slight re-positioning of 3rd dwelling with planning permission – St Marys, Helston Road.

**19 REPORT OF CLERK AND CORRESPONDENCE**

**Clerks and Councils Direct** newsletter

**Mrs Anderson-Archbold** re concerns about Planning Application PA17/02648