

# GERMOE PARISH COUNCIL

www.germoeparishcouncil.org.uk

C.F.P.Chapman  
Clerk to the Council  
Chy Lean  
St Keverne Road  
Mawgan  
Helston TR12 6AY  
telephone 01326 221648  
colinchapman@lineone.net

Minutes of the Annual Meeting of Germoe Parish Council held on Thursday May 11, 2017 immediately following the Annual Parish Meeting in Balwest Methodist Schoolroom.

**Present:** Cllr Mrs K.Doeser (Chairman) Cllr Mrs G.Praed  
Cllr D.Blencowe  
Cllr L.Molcher Mr C.Chapman (Clerk)

**Visitor:** Mr Johnson and Mrs Whitehead.

## 1 ELECTION OF CHAIRMAN

Cllr Blencowe proposed, Cllr Mrs Praed seconded and it was agreed that Cllr Mrs Doeser be elected to the Chair of Germoe Parish Council for the year 2017 – 2018.

## 2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Mrs Doeser read aloud and signed the statutory Declaration of Acceptance of the Office of Chairman of Germoe Parish Council for the year 2017 – 2018 in the presence of the Clerk and the Council.

## 3 APOLOGIES FOR ABSENCE

Apologies for absence were received from CCllr Keeling.

## 4 DECLARATIONS OF INTEREST

### in items on the agenda

There were no declarations of interest in any items on the agenda.

### of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts relating to membership of the Council of a value greater than £25.

## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Blencowe proposed, Cllr Mrs Praed seconded and it was agreed that, with the hand-written amendment, the minutes of the meeting held on Thursday April 6, 2017 are a true record and the Chairman signed them as such.

## 6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

There were no matters arising.

## 7 PUBLIC PARTICIPATION

Members noted that both Mrs Whitehead and Mr Johnson are interested in co-option.

## 8 CORNWALL COUNCILLOR'S COMMENTS

In the absence of CCllr Keeling there was no report.

## 9 ELECTION OF VICE-CHAIRMAN

Cllr Mrs Praed proposed, the Chairman seconded and it was agreed that Cllr Blencowe be elected to be Vice-Chairman of Germoe Parish Council for the year 2017 – 2018.

## 10 STANDING ORDERS

Cllr Mrs Praed proposed, Cllr Blencowe seconded and it was agreed that Germoe Parish Council should re-adopt Standing Orders as last substantially revised in November 2013.

## 11 FINANCIAL REGULATIONS

Cllr Blencowe proposed, Cllr Mrs Praed seconded and it was agreed that Germoe Parish Council should re-adopt Financial Regulations as last substantially revised in November 2014.

*Chairman's initials.....*

## 12 RISK ASSESSMENT DOCUMENT

Cllr Blencowe proposed, Cllr Mrs Praed seconded and it was agreed that Germoe Parish Council should re-adopt the Risk Assessment document as first adopted in March 2015.

## 13 ELECTION OF COUNCILLORS TO POSTS OF RESPONSIBILITY

### Bank signatories

It was agreed that Cllr Blencowe and Cllr Mrs Doeser should continue to act as signatories for Germoe Parish Council's bank account. It was further agreed that Cllr Mrs Praed should additionally act as a signatory.

### Financial Scrutineer

It was agreed that Cllr Mrs Praed should scrutinise the accounts on a quarterly basis.

### Notice-boards

It was agreed that the following Councillors should be responsible for the following notice-boards

Balwest	Cllr Blencowe
Great Work	Cllr Mrs Praed
Nevada House	Cllr Mrs Doeser
Germoe	Mrs Whitehead offered to undertake this duty
Newtown	Cllr Mrs Doeser
Tresowes Green	Cllr Molcher

### Footpaths and bridleways

It was agreed that Cllr Mrs Praed should be responsible for footpaths and bridleways.

### Planning

It was agreed that Cllr Blencowe should, in the first instance, be responsible for planning observations.

### Helston and the Lizard Peninsula Community Network Panel

It was agreed that Cllr Mrs Doeser should continue to represent Germoe Parish Council at meetings of the Helston and the Lizard Peninsula Community Network Panel.

### Germoe School

It was agreed that Cllr Mrs Doeser should continue to liaise with the school authorities.

### Press Liaison

It was agreed that Cllr Blencowe should continue to act as the Press Liaison Officer.

## 14 PARISH COUNCIL MATTERS

### Appointment of the Internal Auditor for the year to March 31, 2018

Cllr Blencowe proposed, Cllr Mrs Praed seconded and it was agreed that Mr J.P.Richards (formerly Kerrier District Council's Senior Auditor) should continue to act as Germoe Parish Council's internal auditor.

## 15 PARISH MATTERS

### CALC

Members noted an invitation to join the Cornwall Association of Local Councils in the sum of £204.85 + VAT. Following discussion, it was agreed not to accept the invitation.

### Projects within the Parish

Members were asked to identify small capital projects within the parish which the Parish Council might undertake.

### Co-option of new members

The Chairman raised the question of the co-option of three new members. It was agreed that notices advertising these vacancies and inviting applications before May 29 (in time for decisions to be made at the meeting in June) should be placed on the Parish Notice-boards.

## 16 PLANNING

Members noted that the Parish Council had received no correspondence for the Planning Authority.

## 17 GERMOE PARISH COUNCIL'S INSURANCE POLICY

Members reviewed the terms of Germoe Parish Council's Insurance Policy which, with a policy excess of £250, insures the following

### Mandatory cover

Public liability	£10,000,000
Employers Liability	£10,000,000

*Chairman's initials.....*

**Legal Liabilities**

Money	
non-negotiable	£ 250,000
negotiable	£ 1,000
Employee dishonesty	£ 150,000
Commercial legal protection	£ 100,000
Officials' indemnity	£ 500,000
Hirers' liability	£ 5,000,000

**Optional cover**

Libel and slander	£ 250,000
Property damage (War Memorial)	£ 6,484.67
Property damage notice boards at Great Work, Nevada House, Balwest and Churchtown	£ 4,961.08
Defibrillators and cabinets	£ 5,000.00

Also included in the cover at no extra charge on the premium are the following

Hirers' Liability	£ 5,000,000
Keyman Cover	£ 400.00 per week (max 26 weeks)#
Personal accident (16-80)	
capital benefit (up to)	£ 50,000
temporary total disablement (per week)	£ 200.00

Additionally, when on Parish Council business, all volunteers are automatically covered

CLlr Mrs Praed proposed, CLlr Blencowe seconded and it was agreed that to insure Germoe Parish Council through Aviva and to pay the premium demanded of £288.46

Members noted that Germoe Parish Council will self-insure all its assets other than the War Memorial and the notice-boards at Great Work, Germoe Churchtown, Balwest and Nevada House during the year to May 31, 2018.

**18 FINANCE**

The Clerk presented Councillors with a statement of Germoe Parish Council's financial position as at May 11, 2017. A copy of that statement is attached to these minutes.

The following accounts were presented for consideration:

	GROSS	VAT
Colin Chapman		
Salary (April)	£ 223.57	
travelling	£	
telephone	£ 20.82	
office expenses	£ 56.75	
use of home as office	£ 20.00	
	total	£ 321.14

CLlr Blencowe proposed, CLlr Mrs Praed seconded and it was agreed that the above account should be paid.

The following receipts were noted

CC Precept (1 <sup>st</sup> instalment)	£ 4,500.00
CC CTS grant (1 <sup>st</sup> instalment)	£ 115.53
HM Revenue and Customs (refund of VAT)	£ 1,075.40

**19 REPORT OF CLERK AND CORRESPONDENCE**

The Clerk thanked Members for their support and good wishes while he had been unable to get about. In particular he thanked Mr Bernie Doeser had kindly stepped in and taken the notes necessary to write the minutes of the last meeting.

**Correspondence**

**Clerks and Councils Direct** newsletter – *noted*

**Mrs Anderson-Archbold** re concerns about Planning Application PA17/02648 – *noted*

**20 MEMBERS' QUESTIONS**

Members noted that the Breage and Germoe Bridleways' Association has received complaints about horses being ridden along White Ways though not within the Parish of Germoe.

*Chairman's initials.....*

The vexed question of the inappropriate use of speed by motorists using the narrow, twisting lanes of the Parish was again raised and it was agreed to make this matter an agenda item for discussion at the next meeting.

**12 CHAIRMAN’S COMMENTS**

The Chairman thanked members for their continuing confidence in her and welcomed Councillors back to work.

**22 MATTERS FOR INCLUSION AT FUTURE MEETINGS**

Speeding within the Parish.

Co-option of members.

.

**DATE AND TIME OF NEXT MEETING**

Thursday June 1, 2017 at 7.00pm in Balwest Methodist Schoolroom.

Signed.....

Dated.....

*Chairman’s initials.....*